



Coach Eric Harlow
Hutto High School
Classroom: 107
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COURSE: SPANISH II

My name is Eric Harlow and this will be my fifth year teaching and coaching at HHS, but my 12th year teaching and coaching overall. Spanish is not my first language, so I know what it's like to have to work hard to become fluent in a second language! Hutto ISD requires two years of a foreign language to graduate from high school. By completing this course, your child will receive the second year of high school credit toward that requirement. This course will also count towards your child's high school Grade Point Average.

This year we will be building on what students learned about Spanish last year. We will cover fun topics such as free time activities, celebrations, driving and transportation and going shopping. This course is intended for those that have already taken Spanish 1 last school year. If your child has not taken Spanish 1 before, or has had a year gap since the last time they took it, please talk to the counselors and make sure this is the right class for them.

I strive to utilize all methods of communication available to me in order to communicate with my students and their parents, including Band App, HISD Teacher Website, Canvas and Skyward. I post each homework assignment, as well as reminders about tests and projects. I will also be asking each student to sign up for a Quizlet account if they don't already have one (free) as we'll be using Quizlet a lot in the classroom and at home.

Band App: Please follow this QR Code to join my Spanish 2 Band on the Band App -



Supplies: School Issued Chromebook - charged and ready to go each day
1 composition notebook or spiral (minimum of 70 pages; college ruled)
Access to a 3 ring binder (does not have to be dedicated to this class) to keep handouts

Tutorials: Please check my teacher webpage for specific times as they will change throughout the year as my coaching seasons change, but I will offer a morning and an afternoon time.

Classroom rules:

1. Be respectful to your peers, your school and yourself.
2. Bring all materials to class (pen, paper, and homework).
3. Be in your seat by the time the class starts.
4. Start your warm-up immediately; it will be on the board when you come in.
5. No food or drinks permitted in class unless it's water in a clear container.
6. CELL PHONES and other electronic devices must remain off and put away.
7. Everyone must participate!
8. Stay in your seat until dismissed by the teacher.

Grading:

1. The foreign language grading scale is:

Daily work/Homework	45%
Assessments/Projects	55%
2. **Homework** –I give one homework assignment per week. Homework is generally either a worksheet or online activity. All homework assignments will be posted to Canvas. On top of homework I encourage all students to spend **10 minutes each night practicing their vocabulary** (i.e. writing, speaking, flashcards, etc.).
3. **Quizzes** - We generally have a quiz every week based on either the vocabulary, grammar or culture that we have been studying that week. This is considered a “minor assessment”.
4. **Tests/Projects** - We demonstrate our mastery of each unit by either taking an end of unit exam or doing a unit project. When we do a unit project I will introduce the project at the beginning of the unit and have check-ins throughout the unit with the final project due approximately 3 weeks after we start the unit. Tests and projects are equal to two quiz grades, or a “major assessment.”
5. **Semester Exams** - We will take an end of semester exam in December and May that will cover all content covered during the semester. The semester exam will be combined with the three 6 week grading periods of the semester to calculate each student’s semester grade. (15% of overall grade)
6. **Cheating** – I will not tolerate any form of academic dishonesty. Anyone caught cheating will receive a zero on the test/quiz/assignment, and I will make a phone call home to parents.
7. **Late Work** – I will follow the HHS late work policy which allows for an assignment to be turned in no later than 3 days after the due date for a maximum of a 70%. Please turn in assignments on time!
8. **Failed Assessments** - a student has the opportunity to retake any regular assessment that they fail (less than 70%). I will follow the HHS Grading Policy which requires tutorials be attended, late work to be made up and original assessment to be corrected before an assessment can be retaken.
9. **Extra Credit** - Extra credit can always be earned toward any assignment - replace a missing daily grade with a 70%, add up to 10% on a quiz or add up to 5% on a test/project. No more than 2 extra credit assignments can be turned in per week. Extra credit will be explained in further detail in class with an email home about it as well.

Classroom Procedures:

1. **Absences** –It is your responsibility to get your make-up work when you have been absent or when you have checked out early. If you miss a test or quiz you must arrange a time with me to make-up your test or quiz. All homework assignments will be posted to Canvas.
2. **Tardies** - A student who is tardy to class will be assigned detention according to our school tardy policy. Repeated instances of tardiness will result in more severe disciplinary action, including but not limited to Saturday School, ISS or suspension.
3. **Restroom Use** – Students should use the restroom before or after class if possible. No one will be allowed to leave the room during the first or last 10 minutes of class. Abuse of restroom use will result in limited restroom use during class.
4. **Internet Translation**- Please **do not** use the internet to translate your work. Internet translation sites translate things literally, so a lot of the time your sentences will not translate correctly.
5. **Discipline**- If a classroom rule or school rule is broken by a student I will use the following Student Self-Management Plan.
 - 1st time – verbal warning with documentation of warning.
 - 2nd time – verbal warning with student/teacher conference to reach an understanding.
 - 3rd time – student/parent/teacher conference to discuss behavior and consequences.
 - 4th time – Automatic office referral and parent phone call.
 - There are of course serious behavior issues that will result in an automatic office referral

I am looking forward to a great year of teaching Spanish to your child. I ask you to remember that I am here to help your child learn to enjoy the Spanish language. Participation and practice go hand in hand with learning any language; students must be encouraged to jump in and not be afraid to give Spanish a try. If I can assist you in any way please call or email me and I will get back to you as soon as I can.